

GRADUATE STUDENT ANNUAL REVIEW

To Be Completed by the Major Advisor or Director and Student (MAY, ANNUALLY)

Name: _____

Year Student Started Graduate Program: _____

Degree sought (select): M.S. Ph.D.

Date of this Performance Review: _____

Preliminary Exam Date (if applicable): _____

Estimated date for completing all coursework: _____

Estimated graduation date (semester/year): _____

Objective: This annual review form serves two purposes. First it is an evaluation of progress over the last year that is completed by both mentor and student. Second it is an assessment of the following student learning outcomes:

1. Demonstrate interpersonal skills to contribute in multi-disciplinary collaborations.
2. Achieve a core competency in professional development

Information from this review form will be used by the Nutritional Sciences Graduate Executive Committee to monitor student progress and determine strengths and weakness of the Program.

Directions: For each category in the table, please choose a number from the rating system below that best describes the student's performance over the last year. In addition, please provide written comments in the table to describe why that ranking was chosen. Finally once the student and mentor have completed their respective tables, a meeting should be scheduled to discuss. Completed forms are submitted to Nancy Driscoll at Shantz 320 or nancya@email.arizona.edu.

Rating System:

- 0 **Unsatisfactory:** Not meeting expectations. This rating generally indicates that the graduate student must demonstrate improvement by next rating period in order to retain position.
- 1 **Needs Improvement:** Student is showing some progress in this area, but generally the work is not sufficient or satisfactory. Additional assignments/mentoring may be warranted.
- 2 **Meets Expectations:** Student is performing at the level expected of the average graduate student.
- 3 **Exceeds Expectations:** Student is performing well in this area, showing initiative, completing work on time, demonstrating commitment and enthusiasm for research. Frequently goes above and beyond requirements for performance.
- 4 **Exceptional Performance:** The student is exceptional on a consistent basis. Demonstrates high performance work day in and day out combined with a positive and mature attitude.

Major Professor Evaluation:

	0	1	2	3	4	Comments
Quality of Work						
Quantity of Work						
Initiative and resourcefulness						
Planning and Organizing						
Communication						
Attendance						
Interactions with Others						

Comments from Mentor/Student discussion of evaluation criteria:

Report on discussion to achieve a core competency in professional development:

Graduate Student Self Evaluation:

	0	1	2	3	4	Comments
Quality of Work						
Quantity of Work						
Initiative and resourcefulness						
Planning and Organizing						
Communication						
Attendance						
Interactions with Others						

Report on Committee meetings held:

List any grants submitted/received, publications (submitted, accepted or published*), presentations, awards, courses taught (include TA work) since the last evaluation period and attach student updated curriculum vitae:

There were no awards, presentations or publication activities during this evaluation period.

*Attach all publications since the last evaluation period.

Goals for next Evaluation Period:

The graduate student has:

- Exceeded his/her expectations of progress toward the completion of his/her degree.
- Clearly met his/her expectations of progress toward the completion of his/her degree.
- Barely met his/her expectations of progress toward the completion of his/her degree.
- Clearly not met his/her expectations of progress toward the completion of his/her degree.

By signing below, we confirm that we have discussed this review form and it is an accurate assessment of performance over the last year.

Student signature: _____

Faculty Advisor signature: _____