

Graduate Student Progress Report Policy

The purpose of the Nutritional Sciences Graduate Program (NSGP) graduate student Progress Report is for students to document their progress toward degree completion. All students are required to submit a biannual progress report by starting/updating a Progress Report form. Advisor's review students' reports to help make an assessment of student progress toward degree completion.

Policy

1. Every student will complete a Progress Report form at the end of each semester.
2. The Progress Report must be submitted to the student's advisor 10 days after the end of each semester. A copy must also be submitted to the NSGP Coordinator.
3. The Graduate Executive Committee (or the Chair of the NSGP acting for the Executive Committee) may adjust the student's deadlines for the Progress Report to accommodate special circumstances.
4. The Progress Forms will be maintained in the student's records in the office of the NSGP Coordinator. These Progress Reports may be shared with the student's Advisory Committee, the NSGP Chair, the NSGP Coordinator, the Department Head and the Graduate College Dean's office.

Policy Dissemination

1. A copy of this policy along with the graduate student progress form will be posted at the following department website. http://nutrition.arizona.edu/grad_forms.phtml . This information will also be sent to all program faculty and students via email the first year the policy is introduced.