

PhD Degrees Forms on GradPath

1. Responsible Conduct of Research Form - This must be completed before you can do any other forms on GradPath.
2. Evaluation of Transfer Credit (only if using external transfer courses) - This must be submitted before the end of your first year of study.
3. Doctoral Plan of Study – This must be completed by the end of your second semester of study.
4. Comprehensive Exam Committee Appointment Form - This must be completed before the date of the Comprehensive Exam which should be by the end of the 5th semester and no later than the 7th semester. *
5. Announcement of Doctoral Comprehensive Examination – This must be completed before the Comprehensive Examination can be completed. *
6. Results of the Oral Comprehensive Examination for Doctoral Candidacy - submitted by committee chair. (*Candidacy fees charged to student upon advancement to doctoral candidacy.*)
7. Verification of Prospectus/Proposal Approval - submitted by department Graduate Coordinator – Once your committee has approved the proposal for your dissertation research you should email Nancy Driscoll nancya@email.arizona.edu so she can approve the prospectus.
8. Doctoral Dissertation Committee Appointment Form – In the NSGP this is typically the same committee as the Comprehensive Examination Committee and can be submitted once you have an approved Plan of Study, satisfied all course work, and passed your Comprehensive Examination.
9. Announcement of Final Defense - *must be submitted and approved at least one week before the date of defense**
10. Results of Final Defense - submitted by committee chair
11. **Submission of Final Dissertation for Archiving**
12. **Exit survey**

* These forms must go through an approval process including the department and the Graduate College so you should do it as soon the date is set for the exam.