

## **GRADUATE STUDENT TRAVEL AWARDS CRITERIA**

The Nutritional Sciences Graduate Program encourages students to attend national meetings to present the results of their research. Therefore, when possible the program will make travel awards available to assist students with the expenses for these trips. Students wishing to be considered for such awards should submit a Travel Request Form to:

Nancy Driscoll M.S., R.D., Coordinator Nutritional Sciences Graduate Program  
320 Shantz; 621-0970  
nancya@u.arizona.edu

### **SUCH REQUESTS MUST:**

1. Travel to meetings from October to January will have an application due date of September 15<sup>th</sup>. Travel to meetings from February to August will have an application due date of December 15<sup>th</sup>. Late requests will not be considered.
2. The Travel Request Form is located on the "Forms" page in the graduate section of the Department of Nutritional Sciences. The request should be done in writing and must contain the following:

Conferences where an abstract has already been submitted:

- a) The name, location, and dates of the conference.
- b) Type of presentation that will be given i.e. poster or oral presentation.
- c) A copy of the abstract, including authors, to be presented at the conference; if the applicant is giving an invited presentation, a copy of the letter of invitation.
- d) An estimate of the expenses.
- e) Approval signature of mentor

Future conferences (abstract submission deadline has not passed):

- a) The name, location, and dates of the conference.
- b) Type of presentation that will be given i.e. poster or oral presentation.
- c) An estimate of the expenses
- d) Approval signature of mentor

Training workshops:

- a) The name, location, and dates of the workshop.
- b) Rationale for attending including benefit to research and career development.
- c) An estimate of the expenses
- d) Approval signature of mentor

## **CRITERIA FOR GRADUATE STUDENT TRAVEL AWARDS**

The Nutritional Sciences Graduate Program has limited funds available to defray part of a student's expenses to travel to scientific meetings. The chair and coordinator of the NSGP will evaluate the requests using the following criteria and notify the student and mentor by December 15<sup>th</sup> of the outcome of their request. Depending on the source of funding, allotment mechanisms may be

through a student's bursar account.

These funds will be awarded on a competitive basis using the following criteria:

1. Only students in good standing in the program are eligible for these awards.
2. Students giving a poster or an oral presentation based on their research at a meeting will be eligible for these awards. Presentations summarizing the work of others or to simply attend a conference are not eligible.
3. The following criteria will be used in making the awards, in order from highest to lowest priority.
  - a) Ph.D. students who have achieved candidacy.
  - b) M.S. students presenting their M.S. research.
  - c) Ph.D. students presenting unfinished doctoral or other research.
  - d) Any student attending a workshop
4. Based on currently available funds, awards will be limited to no more than one for a M.S. student and no more than 2 total for a Ph.D. student.
5. Attendance at Seminar and Dissertation and Thesis defenses.